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31 October 1983

REFERENCE

MEMORANDUM FOR: Director, Office of Data Processing
Director, Office of Communications

THROUGH : Deputy Director for Intelligence *RL*
Director, Office of Soviet Analysis *DL*

FROM :
Chief, Analytic Support Group

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SUBJECT : SOVA Move to Headquarters

1. I understand that the Office of Logistics is currently planning to move SOVA back to headquarters in two phases five to six months apart. Under this schedule, SOVA's productivity will be drastically curtailed for the better part of a year.

2. SOVA produces 25 percent of all current analysis published by the Agency. It maintains this level of productivity by integrating the work of its research divisions within a current support division and a policy analysis division. If the physical integrity of the office were lost, this integrative function could not be performed. The quality and level of current reporting would fall precipitously and total Agency output would suffer. SOVA experienced these problems during its move . A two-phase move of five to six months would be far worse.

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3. It is in our common interest to ensure that the time required to move SOVA is kept to a minimum. Our goal is no more than one month. To help achieve this goal, we ask your cooperation in scheduling terminal installations in as expeditious manner as possible. This may mean performing some of the work, such as wiring and installation of terminal ports, during or even before the renovation of SOVA's space. We will do all we can to ensure that you receive accurate information on the placement of terminals and necessary power well in advance of the first phase of the move. We look forward to your cooperation in this matter.

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